# **BUILD YOUR PROGRAM WITH US IN SIX STEPS**



#### TAKE THE FIRST STEP

Ready to get started? Begin the CIEE Program Development Questionnaire.

## SHARE YOUR VISION

Once you submit our Questionnaire, one of our specialists will be in touch quickly. Connect with your institution's study abroad office or coordinator to confirm the process for program approval.

## **DEVELOP AND COMMIT**

CIEE will draft a program proposal that meets your academic goals and budget. We will also draft an agreement outlining expectations for all parties and work with your institution to gain the required signatures (ideally six months prior to your program's start date).

#### **SPREAD THE WORD**

When your program is approved by your institution, it's time to begin student marketing. We can help!

#### **FINE-TUNE THE DETAILS**

Collaborate and communicate with your CIEE Custom Program Manager and on-site staff to ensure every detail of your program has been addressed to your satisfaction.



#### **PRE-DEPARTURE PROCESS**

Submit your program participant list to CIEE to start the pre-departure document process.

Attend a final itinerary walk-through call with CIEE on-site staff.

Participate with your students in an Online Pre-departure Orientation.

## **EMBARK AND ENJOY**

CIEE staff will welcome you on-site and provide an orientation for you and your students.

A CIEE Program Assistant will accompany you on CIEE-coordinated activities to ensure everything runs smoothly and provide 24/7 emergency support.



Explore CIEE **Custom Programs** 



ciee.org/custom 600 Southborough Drive, Suite 104 South Portland, Maine 04106 1-855-214-9559 | custom@ciee.org



@cieestudyabroad

## **DESIGNED BY YOU. BUILT BY CIEE.**

Partner with the world's leader in study abroad to design a once-in-a-lifetime program around your discipline, your budget, your schedule, and your curriculum.



# **CUSTOM PROGRAMS**

40+ **STUDY CENTERS** WORLDWIDE

UNMATCHED **RESOURCES AND INFRASTRUCTURE** 

# BRING YOUR CURRICULUM TO LIFE

# IF YOU CAN IMAGINE IT, WE CAN DELIVER IT

GET INSPIRED BY SOME OF OUR MOST POPULAR OFFERINGS



#### SHORT-TERM FACULTY-LED PROGRAMS

Lead a program abroad with your students as part of a semester or summer course through your institution. Take advantage of CIEE's network of support on health and safety, logistics, and academics.



#### CUSTOM SEMESTER PROGRAMS

Develop a signature, custom program for your department or institution that can be integrated into your students' curricula. CIEE can hire faculty to teach specific courses, and deliver health and safety and logistics support.



#### CUSTOM INTERNSHIP PROGRAMS

Offer your students real-world global work experience with an internship program customized to your institution's requirements.





#### **MODIFIED PROGRAMS**

Take advantage of CIEE's extensive curricula and unique program models by customizing a program based on an existing CIEE program. CIEE can adjust the academics and other program inclusions to suit your needs.